

*Glacier Village Greens Home Owners Association
Community Center, 195 W Nicklaus
Rental Regulations*

Name of person requesting Facility: _____

Please print

Sponsor if person above is not VG resident: _____

Anyone wishing to rent the Community Center must comply with the following conditions:

- Must be a **member** in good standing of Glacier Village Greens Homeowners Association. If not a member, must have a sponsor that is.
- **Respect our facility by not hanging or taping decorations on the walls, ceilings, or fans.**
- Events of a political nature cannot be scheduled.
- Events of a commercial nature cannot be scheduled unless approved by the GVGHOA Board of Directors.
- With respect to our neighbors, all functions must be concluded by **10:00 p.m.**

Fees and cleaning deposits, based on the following schedule, are required to be paid with two separate checks prior to occupying the facility. Checks made payable to GVGHOA.

- Party/Receptions (ex: Graduations, weddings, memorials, Holiday events)
Full Day Rental \$250/day plus \$50.00 cleaning deposit
- Group Events-day use
\$150/day plus \$50 Cleaning deposit
- Small groups under 3 hours total (includes set up time; ex: book clubs, cards)
\$50 minimum (Rate to be discussed with event coordinator)
- Regular scheduled weekly/monthly events-rate to be determined

Availability and pricing will be approved by the Event Coordinator, and must comply with all other regulations.

The cleaning deposit will be returned if the following conditions have been satisfied:

Checklist:

- _____ Furniture returned to normal location (5 card tables w/chairs)
- _____ All lights turned off
- _____ Facility properly cleaned (including kitchen & bathrooms)
- _____ Thermostat is left as preset
- _____ **All** garbage removed (garbage container outside can be used but not overflowing)
- _____ All doors and windows properly closed and building secured.

For facility information contact: Nancy Benson ~ 261-7933 ~ 217 W Nicklaus

FACILITY USE AGREEMENT

It is hereby understood that anyone wanting to rent the Community Center for private functions or events must be a member of GVGHOA in good standing, or if not a member, must have a sponsor who is a member.

Renter hereby agrees to assume all risks for loss, damage, liability, injury, cost, or expense that may arise during or be caused in any way, in whole or in part, by Renter's use or occupancy of the Community Center rented. Furthermore, Renter hereby agrees, at Renter's sole expense, to indemnify, defend and hold GVGHOA and/or its officers, employees, and volunteers free and harmless from any loss, claim, liability, damage, (including reasonable attorney's fees), and /or injury to persons and property that in any way may be caused in whole or in part, by or occur during Renter's use or occupancy of said properties and/or facilities.

Renter understands access to the Multi-Use Facility adjacent to the Community Center by persons in attendance is not permitted during event.

Renter has carefully read this entire Agreement and agrees to abide by all of its terms, including those set forth in the Regulations attached hereto, and understands that failure on their part to comply with all rules, regulations, and policies set forth may result in immediate termination by GVGHOA of the Agreement before or during your event and forfeiture of all fees and deposits paid.

Renter understands that no terms are binding and no date has been committed until Renter and Event Coordinator have signed this Agreement, and all fees and deposits have been received.

(Please Print)

Name of Renter _____

Contact phone # _____

Sponsor if Renter is not a member of GVGHOA _____

Date and Hours Requested: _____

Type of Activity: _____

Amount Charged: _____

Signature of Renter (Must be A GVGHOA Member) or Sponsor

DATE

Signature of Event Coordinator

PLEASE COMPLETE THIS FORM AND LEAVE WITH NANCY BENSON